

**Preauthorized
Electronic
Assessment
Payment
Service Agreement
and Disclosure
Statement**

*For Electronic Payment of HOA
Assessments*

To Enroll:

Read, complete and sign the attached
Preauthorized Electronic Assessment
Payment Services Authorization card. Attach
a voided check to the authorization card
and mail to:

**NATIONAL PROPERTY SERVICES
PO Box 31176
PHOENIX, AZ 85046**

You can also fax the completed form and
copy of a check to:

Fax: 480-443-0190

We would prefer you didn't email the
completed form to us unless you can password
protect the file as it will contain sensitive
financial information.

Authorization form must be received by the
25th day of the current month for processing to
start the following month.

**PLEASE RETAIN A COPY FOR YOUR
RECORDS**

**Preauthorized Electronic
Assessment Payment
Services Authorization
Card (please print)**

_____ ASSOCIATION NAME		
_____ UNIT ID		
_____ NAME(S) LAST	_____ FIRST	_____ MI
_____ NAME(S) LAST	_____ FIRST	_____ MI
_____ ADDRESS		
_____ CITY	_____ STATE	_____ ZIP
_____ DAYTIME PHONE NUMBER		
_____ EFFECTIVE MONTH (1 ST MONTH OF WITHDRAWL)		

I (we) hereby authorize NATIONAL PROPERTY
SERVICES, LLC, hereinafter referred to as MANAGER, as
agent for the association named above to initiate debit entries
to my (our) checking/savings account at the depository named
below, hereinafter referred to as DEPOSITORY, to debit
the same to such account.

_____ DEPOSITORY NAME	
This authority is granted in accordance with the terms and conditions of the MANAGERS Preauthorized Electronic Assessment Payment Service Agreement & Disclosure Statement receipt of which I hereby acknowledge. This authority is to remain in full force and effect until MANAGER has received written notification from me (or either of us) of its termination in such manner as to afford MANAGER a reasonable opportunity to act on it.	
_____ SIGNATURE (REQUIRED)	_____ DATE
_____ SIGNATURE (REQUIRED)	_____ DATE

**DON'T FORGET TO ATTACH A
VOIDED CHECK WITH THIS
AGREEMENT AND MAIL OR FAX
BOTH TO:**

**NATIONAL PROPERTY SERVICES
PO Box 31176
PHOENIX, AZ 85046**

Fax: 480-443-0190

**Preauthorized Electronic
Assessment Payment Service
Agreement & Disclosure**

Preauthorized charges to your account
will be processed, when due, for the
amount of your regular assessment
payment. Payments so collected will be
deposited to the checking/savings
account of your ASSOCIATION,
maintained with the Associations banking
institution.

There may be changes to the assessment
amounts and/or due dates in accordance
with the ASSOCIATION'S governing
documents and applicable statutes
including notification requirements of the
ACH (Automated Clearing House) rules.

We reserve the right to make changes in
the agreement at any time. We may cancel
Preauthorized Electronic Assessment
Payments at any time without cause
and you can terminate this agreement at
any time by giving sufficient written notice
or by closing the designated accounts.

**Preauthorized Electronic
Assessment Payment Services**

What:

NATIONAL PROPERTY SERVICES
through your Associations banking
institution offers association homeowners
an opportunity to pay their regular
association assessments using
automated electronic payments.
Preauthorized electronic payments mean
that homeowners can pay their
assessments automatically without
writing checks, thus eliminating the
potential for late payments. In
addition, the association is assured
prompt, predictable payments to help
better manage funds. This program is
available to all homeowners regardless
of where they bank in the United States.

How:

The preauthorized electronic assessment
payment service uses the Federal
Reserve System's Automated Clearing
House (ACH) to facilitate electronic
transfers from homeowner
checking/savings accounts directly into
the association's bank account. Funds
are transferred between the 5th and
10th day of the month and appear on the
homeowner's bank statement each
month. Information regarding payments
is reported to the association's
management or bookkeeping company
on the same day funds are deposited to
the association's account.

If you have questions or need further
information, please call our
Homeowners Association experts at:

**Phone: 480-443-5566
Email: ACH@NPSPHX.COM**

Or go to our website at:

WWW.NPSPHX.COM